



In Attendance: In Person: Lisa, Catherine, Marlyssa, Mohammed, Teree, & Biftu
Via Zoom: Holly & Sarah

Regrets: Joel

Item #	Time	Title	Motion made by:	
1	5:57pm	Welcome/Call to Order		
2		Agenda Motion to Approve/Accept as is	Holly	Passed
3	6:10pm	Auditor Presentation Motion to Approve Financials	Marlyssa	Passed
4	6:45pm	Previous Meetings Minutes Motion to Approve/Accept as is	Sarah	Passed
5	6:50pm	Standing Reports Library Director's Report Motion to Accept	Biftu	Passed
6	7:00pm	New Business		
		a. 2026 Budget		
		Action Needed		
		Lisa will begin draft with a)no increased ask from City and b)computer project and anniversary funds from reserves		
		b. Old Library Shelving Disposal		
		Comment		
		old shelving has been disposed of and \$130(Misc) recieved for scrap meti		
		c. Need for a Privacy Management Plan		
		Action Needed		
		Lisa will begin working on this and bring forward policies for review as PLSB and SLS recommendations come forward		
		d. Plan of Service		
		Action Needed		
		Lisa will take feedback and re-present a draft at next meeting. Board and Staff are brainstorming initiatives to be featured		

e. PD class for Lisa

Comment

Lisa's upcoming IT class is focussed on installing, configuring and administering Windows 11 Desktop systems - after a grant and a discount are applied the cost will be approximatedly \$102 USD.

Motion

to reimburse Lisa for her IT course

Marlyssa

Passed

Comment

Lisa can utilize some workhours to complete coursework as her capacity allows. The Library operations will take priority. The board is confident that Lisa's discretion will suffice.

f. Computer Upgrades

Comment

SLS server upgrades is forcing transition to Windows 11
20 computers are no longer servicable
\$10,000 donation? and \$10,000 from Friends

Action Needed

Lisa will continue to provide updates to the project brief and documentation plans for disposal, purchase, maintenance, and end of life. Further approval for purchase is still required.

g. Organizational mtg?

Comments

Organizational meeting will take place in November as previously determined

Motion

to add Catherine Siakaluk as a signing authority and remove Bjornda Bjornson on our RBC bank accounts

Moham...

Passed

8

Adjournment @ 8:34pm

Biftu

Next Meeting is Monday, August 25, 2025

Vision: Brooks Public Library is a vital source of lifelong growth and learning at the heart of a vibrant, diverse community connected to the world.

Mission: Brooks Public Library provides empowering opportunities with access to high quality services, collections, and facilities for all.

Committee Chair:



Library Manager:

